



City of Westworth Village
311 Burton Hill Road • Westworth Village, TX 76114
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REGULAR CITY COUNCIL MEETING MINUTES

JUNE 14, 2016

PRE-COUNCIL SESSION: 6:45 PM

REGULAR SESSION: 7:00 PM

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

ATTENDEES:

Mayor	Tony Yeager
Mayor Pro-Tem	Mike Coleman
Council Member	Carlos Zavala
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
City Administrator	Roger Unger
City Secretary	Carol Borges
Police Chief	Kevin Reaves
Deputy Police Chief	Jim Page
Dir of Cmty Devel	David Curwen
Parks & Golf Ops Spvsr	Sterling Naron
Head Golf Pro	Tony Collins
Building Official	Nader Jeri
Librarian	Rhonda Hines
Human Resources	Brandy Barrett
P&Z Commission Chair	Melva Campbell
City Attorney	Ashley Dierker

GUESTS:

MedStar Dir Public Affairs	Matt Zavadsky
Freese & Nichols Engineer	Alex Garcia

CALLED TO ORDER at 7:06pm by Mayor Yeager.

PRE-COUNCIL SESSION eliminated by Mayor Yeager.

INVOCATION offered by Roger Unger.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

OPENED PUBLIC HEARING #1 at 7:07pm.

To receive input from citizens regarding the **Adopted Fiscal Year 2016-2017 CCPD Budget**. [By law, the Council is required to hold this public hearing even though the CCPD held a public hearing before adopting the budget. The Council is required to approve or reject the budget, but cannot amend it.]

- No public comments received.

CLOSED PUBLIC HEARING #1 at 7:08pm.

OPENED PUBLIC HEARING #2 at 7:08pm.

To receive input from citizens regarding **rezoning property and implementing Planned Development District #3 for the iWellness Institute at 285 Roaring Springs Road**.

- City Administrator Roger Unger explained that this is a housekeeping step that will officially create the PD by ordinance. Nothing has changed since the PD was approved in September 2015.
- No public comments received.

CLOSED PUBLIC HEARING #2 at 7:09pm.

AGENDA ITEMS:

1. Approval of the Agenda

MOTION to approve the Agenda: Mike Coleman. **SECOND:** Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda: Steve Beckman. **SECOND:** Nick Encke. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved:

A. Approval of the minutes:

- Regular Council Meeting – May 10, 2016

B. Approval of May's Financial Reports:

- TexPool Report
- A/P Disbursements
- Variance Report

FUND BALANCES MAY 2016	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$202,465	\$99,440	\$0	\$42,747	\$4,503	\$5,529	\$186,737
Monthly Disbursement	\$263,869	\$78,993	\$85,832	\$33,114	\$0	\$76,490	\$138,300
Cash on Hand	\$131,086	\$247,159	\$438,324	\$111,119	\$27,178	\$34,947	\$216,243
TexPool	\$881,223	\$322,786	\$212,879	\$235	\$540,747	\$176,106	N/A
Money Market	\$750,000	\$500,000	N/A	N/A	\$400,000	\$1,750,000	N/A
CDARS Investment *FINAL*	\$403,809	\$248,465	N/A	N/A	N/A	\$278,385	N/A
CDARS Interest YTD *FINAL*	\$335	\$570	N/A	N/A	N/A	\$231	N/A

3. Staff Updates:

A. Kevin Reaves, Police Chief

- **Police Dept Report:** (146) Priority 1 Calls; (148) Priority 2 & 3 Calls; (774) Self-Initiated Calls; (210) 911 Calls; CFS are down year-to-year; Lakeside has seen an 18% increase of activity month-to-month; (222) Citations; (319) Violations; (57) Arrests; (112) Warrants Cleared. Two new policies have been issued as part of the recognition program. Annual firearms qualifications will take place in July.

B. Nader Jeri, Building Official

- **Code Enforcement Report:** (58) code violations compared to (52) in May 2015. "Improper signs" were explained to be for sale, election, or other signs improperly displayed or past their approved time frame.
- **Inspection Report:** (52) inspections performed compared to (35) in May 2015.
- **Krispy Kreme** has opened and had a great first month. **Self-Storage facility** is making slow progress. **Scooter retailer** will open at the Shoppes in about three weeks. **Hair salon** will open by the end of this week. **Reader board sign** installation has begun in front of City Hall and is expected to be finished in 2-3 weeks.

C. Rhonda Hines, Librarian

- **Library Report:** Pastor Terry did a wonderful job reading to the children on Friday. The summer kick-off party was held on Saturday. Many thanks to Councilwoman Patton and the other volunteers for their time.
- The City received confirmation of achieving another year of **Accreditation**. Thanks to Roger and Carol for their help with the paperwork. The Library will receive access to **TexShare Databases** on a trial basis. These databases consist of authoritative resources on a wide range of

subjects for students of all ages. The free trial will last through August and can be made permanent for a fee of \$81/month.

D. Sterling Naron, Parks & Golf Operations Supervisor

- **Golf Club Report:** (3332) rounds played; \$181,361 in revenue; both rounds and revenue have increased year-to-year. Course was closed (3) full days and (4) half days due to weather and aerification program. May was the wettest month of record in the state. (63) Preferred Player Members. Events: Demo Days for Titleist, Bridgestone, and Ben Hogan; Historic FW Membership Tour; FW Mavericks Tournament. Projects: aerification of greens, tees, and fairways. Upcoming June events include White Settlement Chamber Tournament, 1st PGA Junior League Match, Amigos Tournament, YPO Outing, and Legends Junior Tour.

E. David Curwen, Director of Community Development

- **Community Development Report:** Lyle-Straley-Trigg-KCP Springs project is on schedule. Minutes from the last construction meeting are included in the packet. David is working with **DFW Commercial Real Estate** to resolve issues and promote the Shoppes buildings.
- **Public Works Report:** 82 service orders processed.
- David attended the **Incode Conference** and will be working with the technology rep to review and clean-up data to prepare for the next software upgrade later in the year. The City is a whole generation behind the current available application.

F. Roger Unger, City Administrator

- **Capital Projects/Infrastructure:** Freese & Nichols is designing the approaches for Pecan and Sky Acres. Construction will be a separate bid.
- **Development Projects:** Roger expects both P&Z and Council to be busy over the summer and fall months with new developments coming in: Crossroads Townhomes at Pecan Point, Smallwood/White Settlement project, and the redevelopment of Seymour Drive.
- **TAP Grant Update:** Design is approx. three-fourths complete; anticipated ground breaking in January 2017; construction expected to take 8-9 months.
- **Budget/Disbursements:** Current budget and disbursements are tracking as expected. Court and permit revenue are a bit low but expect to pick up before the end of the fiscal year. Finance Committee meetings to prepare the FY 16-17 budget are going well. CCPD approved their budget earlier this evening. HCGC and WRA budgets will be reviewed in July and the full budget will be discussed in August. Council will conduct a public hearing and adopt the budget in September. Roger anticipates the tax rate to remain steady at \$.50/\$100 valuation, even if reconfiguring the debt service and operations rates becomes necessary.

4. Committee Updates:

A. Finance Committee – Steve Beckman, Chair

- CCPD approved their budget this evening. The Finance Committee completed their review of the PD budget.

B. Library Committee –Jill Patton, Chair

- Summer program is off to a good start. Still need volunteers for Friday mornings. Accreditation process is complete and confirmed.

C. Ordinance Committee –Mike Coleman, Chair

- **Expect an ordinance change in July.**

D. Vision Committee – Steve Beckman, Chair

- Nothing to report.

5. Public Information

A. Communications:

- Effective June 1st, Progressive Waste has merged with and is renamed Waste Connections. There will be no changes to service or cost. The City's website has been updated with the new links.

B. Announcements:

- A two-sided electronic reader board is being installed in front of City Hall and is visible 400 feet from both directions on Burton Hill Road. Meeting notices and other city information will be posted and controlled by the City Secretary. Project costs came in below the approved budget and was funded out of gas well revenues.

6. Action Items:

A. Mayor Yeager

Receive, discuss, and take action with respect to **MedStar Update presented by Matt Zavadsky.**

- Matt Zavadsky is the Director of Public Affairs for MedStar. He spoke of the special relationship his team has with City staff: Chief Reaves, Roger, and Carol. Matt's presentation provided an overview of MedStar's internationally recognized services and patient results. An updated Interlocal Agreement is currently under draft review and will be presented to participating cities in the near future.
- Mayor Yeager thanked Mr Zavadsky for his time and for the services and cooperative training provided to the City.
- No action necessary.

B. Mayor Yeager

Discuss and take action with respect to the **installation of a traffic light at the intersection of Seymour Avenue and Roaring Springs.**

- Alex Garcia, Freese & Nichols Engineer, discussed the process of conducting a signal light warrant study. There are eight different warrants that need to be identified before the installation of any traffic signal. F&N can conduct the study and design over a six month period. Installation and maintenance will go out for bid.
- Roger stated F&N has a running contract with the City to serve as our municipal engineers. Funds for the study can be taken from gas well revenues. Councilman Encke stated his concern over traffic flow once Seymour Avenue is redeveloped. The ideal location for a traffic signal may not be at that intersection, but at another. Also, the City needs to be aware of placement with regard to the city limits between Westworth Village and Fort Worth.
- **MOTION** made by Mike Coleman **to authorize Freese & Nichols to prepare a study to identify the need for and location of a traffic light on Roaring Springs Road. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

C. Mayor Yeager

Discuss and take appropriate action to **adopt the Approved Fiscal Year 2016-2017 CCPD Budget.**

- Mayor Yeager credited the Finance Committee and the CCPD Board for their efforts on the CCPD budget.
- **MOTION** made by Nick Encke to **adopt the Approved Fiscal Year 2016-2017 CCPD Budget. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

D. Mayor Yeager

Discuss and take action with respect to the **Koldin Lane traffic study and recommendations from Chief Reaves.**

- Chief Reaves presented his study findings and recommendation to handle traffic and excess speed on Koldin Lane. Discussion continued regarding the four options presented and what is and is not enforceable by state law.
- **MOTION** made by Mike Coleman to **authorize staff to prepare an ordinance to create a 25 MPH speed limit for use on Koldin Lane. SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

E. Mayor Yeager

Discuss and take appropriate action to **adopt Ordinance No. 389, approving the Re-Canvass of the Special Election on May 7, 2016, of Proposition No. 1, to Reauthorize the 1/4% Street Maintenance Sales Tax. Canvassed Votes FOR 90 AGAINST 15.**

- City Secretary Carol Borges stated the final election results came back from Tarrant County after they initiated a recount of the votes cast during early election and were received by her the day after the City Council adopted Ordinance No. 386 canvassing the original results on May 10th. May 10th was the first day a municipality could legally canvass. Carol has not yet received an explanation for the recount; this has never happened before.
- **MOTION** made by Steve Beckman to **adopt Ordinance No. 389, approving the Re-Canvass of the Special Election on May 7, 2016, of Proposition No. 1, to Reauthorize the 1/4% Street Maintenance Sales Tax. Canvassed Votes FOR 90 AGAINST 15. SECOND** by Carlos Zavala. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

F. Mayor Yeager

Discuss and take action to **adopt Ordinance No. 390, rezoning property and implementing Planned Development District #3 for the iWellness Institute at 285 Roaring Springs Road.**

- Roger restated that this is a housekeeping process to officially create the PD by ordinance.
- **MOTION** made by Nick Encke to **adopt Ordinance No. 390, rezoning property and implementing Planned Development District #3 for the iWellness Institute at 285 Roaring Springs Road. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

7. EXECUTIVE SESSION CALLED at 8:21pm by Mayor Yeager, with the Mayor, all Council Members, City Administrator Roger Unger, and City Attorney Ashley Dierker in attendance.

Convened into executive session to deliberate the following items:

- 1) Pursuant to Texas Government Code, Chapter 551.071(1)(A) Consultation with Attorney regarding pending litigation:** lawsuit filed against the City by the Texas Voices for Reason and Justice.
- 2) Pursuant to Texas Government Code, Chapter 551.072 Deliberation about Real Property:** a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

RECONVENED INTO REGULAR SESSION at 8:32pm.

8. Action Items cont'd:

G. Mayor Yeager

Discuss and take action with respect to the lawsuit filed against the City by the Texas Voices for Reason and Justice, as discussed in Executive Session.

- No action taken.

H. Mayor Yeager

Discuss and take action with respect to real property, as discussed in Executive Session.

- No action taken.

9. Citizen Comments:

- P&Z Member Margaret Worthington asked that an updated list of what is and is not recyclable be distributed to the community. Mayor Yeager asked Carol to add it to the next newsletter. Carol confirmed the information is posted on the City's website.
- P&Z Chair Melva Campbell asked that mosquito warnings be distributed as well. Carol will add to the newsletter.

ADJOURNED at 8:34pm by Mayor Yeager.

MINUTES APPROVED BY:



Anthony Yeager, Mayor

This, the 12th day of July, 2016.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

